

## **Agree Outpost & Camp Kennedy**

### **Description of the Day & Staff Responsibilities**

\*\*This is only a brief explanation of daily responsibilities & routines

#### **Some things to remember:**

- staff help prepare and clean up all meals along with the campers
  - this is a 24 hour a day job - no time or days off
- each session will include one hiking and one canoeing trip - 5-8 days long (trips are all lead and prepared by staff along with their campers)
- Shabbat programs are created and implemented by staff along with their campers
  - daily programming is created and implemented by all staff
- staff must make sure they and their campers abide by all rules & regulations of each park and camping area - such as: no noise late at night, campers cannot wander off, no destruction of property

1. Staff meeting and daily preparation - Time for staff & supervisor to meet and begin preparation for the days activities.
2. Wake up - Staff are responsible for waking campers and making sure they are at morning round ups.
3. Breakfast - Talk with campers about the day; help distribute food and clean up; monitor campers' food intake - especially if a child in your group has food allergies; keep children seated at the table.
4. Clinic call - Staff will make sure campers are getting their medications and having any medical concerns addressed.
5. Cleanup & Preparation for the day - Make sure the cabin is clean, do daily chores around camp - take out trash, pick up litter, clean outhouses are among some of the morning routines. Be a role model for campers - keep your area clean. Make sure campers are ready for the day (clothing, equipment, etc.).
6. Activity Periods - Teaching wilderness skills, swimming, theme days, preparing for trips and sightseeing are some of the activities at Agree & Kennedy; supervise campers; remind campers to drink water and apply sunscreen, count children to be sure they are with you, be enthusiastic.
7. Free time - Supervise restful activities; slow the pace down; be mindful of individual camper problems; talk with each child - see how his/her day is going, spend a little extra time with campers who are having a hard day.
8. Snack - Supervise distribution of food; make sure every child has something to eat.
9. Evening Program - Think excitement; sit with your campers; participate in program by leading or assisting group.
10. Bed time - Develop routine to prepare campers to go to sleep; meet with each child, think wind down; generate anticipation for the next day; compliment positive behavior, etc.
11. Staff touch base - If needed staff will meet to discuss the day, specific camper issues or prepare for the next day.